



# Sault Ste. Marie Police Service APPLICATION TO REMOVE & DESTROY FINGERPRINTS

I, \_\_\_\_\_, date of birth: \_\_\_\_\_  
request that my fingerprints and photograph(s) on file with the Sault Ste. Marie Police Service be removed and destroyed. The charges against me were:

- a) WITHDRAWN
- b) DISMISSED

**Note:** It is the policy of the Sault Ste. Marie Police Service to wait 30 days after the last court appearance before the local fingerprints and photograph(s) can be destroyed. A request letter will also be forwarded to the Royal Canadian Mounted Police in Ottawa, Ontario.

- c) **ABSOLUTE DISCHARGE** received before July 24, 1992  
( 1 year waiting period after last court date)
- d) **CONDITIONAL DISCHARGE** received before July 24, 1992  
(3 year waiting period after last court date)

**Note:** Under the Criminal Records Act (amended in 1992), the local Police Service can destroy the fingerprints and photographs retained in their files, however, the Applicant must write directly to the R.C.M.P. upon expiration of the appropriate waiting period:

Director  
Identification Services  
Royal Canadian Mounted Police  
P.O. Rox 8885  
Ottawa ON K1 G 3M8

## APPLICANT INFORMATION

Please print:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

(INCLUDING POSTAL CODE) \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

LAST COURT DATE: \_\_\_\_\_

INCIDENT NUMBER: \_\_\_\_\_

CHARGE(S): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_